

# **Rules, Regulations, Policies and Procedures of Elk Lake Property Owners Association, Inc.**

**Revised, updated, and effective September 2025**

**Revision I**

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## **FOREWORD**

The following Rules, Regulations, Policies and Procedures for Elk Lake Property Owners' Association, Inc. (the "Policies") were adopted by the Board of Directors (the "Board") of Elk Lake Property Owners' Association, Inc. (the "Association"), on January 10, 2015 (the "Effective Date"), to govern the day-to-day rules and management of Elk Lake Shores Subdivision ("Elk Lake"). All Members and prospective Members of the Association (their shareholders, officers, directors, and members), and their lessees, occupants, or users of the Property, tenants, guests, licensees, invitees, agents, contractors, independent contractors, servants, and any person or persons that shall be permitted to use the Property (collectively "Guests") are subject to the provisions of the Governing Documents and these Policies. Accordingly, they should become familiar with these Policies (and all of its attachments) to assure an understanding of their rights, responsibilities, duties and obligations to the Association and its Members, and to comply with the Governing Documents and these Policies.

## **DEFINED TERMS**

All capitalized terms shall have the same definition as provided in the By-laws of Elk Lake Property Owners' Association, Inc. See Section 8 and 9 for definition of Membership and Member.

## **GOVERNING DOCUMENTS**

The "Governing Documents" of the Association shall be comprised of the following:

- a. The Articles of Incorporation, dated May 5, 1961, filed with the Kentucky Secretary of State on May 19, 1961, and filed of record at Book 291, Page 115 in the Owen County Clerk's Office, as may be amended from time to time;
- b. The covenants, conditions, restriction, easements, and other matters that are set forth in documents filed of record for any property within Elk Lake Shores ("Elk Lake") in the Owen County Clerk's Office, including without limitation, any Warranty Deeds to any Owner of record (or said Owner's predecessor in interest); the Deed to Elk Lake Property Owners' Association, Inc. dated May 26, 1964 filed of record at Deed Book 107, Page 520, in the Owen County Clerk's Office; and the 1998 Amendments to Warranty Deed filed of record at Deed Book 189, Page 1, in the Owen County Clerk's Office;
- c. The By-Laws of the Association, as may be adopted and/or amended from time to time;
- d. These Policies, as may be amended from time to time; and
- e. Other rules, regulations, policies and procedures the Association, by and through its Board of Directors, may adopt from time to time.

The Board shall have the full power and authority to act, including making good-faith interpretations, with respect to the Governing Documents regarding any and all matters affecting the membership or Elk Lake. Further, these Policies may be altered, amended, revised and/or revoked by the vote of at least two-thirds (2/3) of the Board of Directors. A copy of the Governing Documents shall be made available to all Members on the Association's-website.

## **GENERAL MATTERS**

### **Dues and Assessments**

The Association's Bylaws sets forth the rules, procedures, etc. regarding the Dues and Assessments, including any special assessments and Membership Fee for new Members. The Bylaws also sets forth the rule regarding late fees, interest, costs and expenses, sanctions, fines and other remedies for the non-payment or late payment of Dues and Assessments. As set forth in the Bylaws, and without limitation, each Membership will pay a Membership Fee and Rental Unit Fee where required.

Each Member will pay the following:

- Annual Dues and Assessments
- Special Assessments

### **Initiation Fee for Transfer of Lot(s)**

In the event a Member sells his/her/its Lot(s) to another Member, no initiation fee will be due or payable to the Association, and the Association shall not be required to refund any Membership Fee. However, if any Member sells, transfers, assigns or conveys its Lot(s) to a non-Member, the acquiring party shall be required to pay a "Membership Fee" as more particularly set forth in the Bylaws.

## **USE OF PROPERTIES AND RESTRICTIONS**

### **Use of Common Property by Members Not in "Good Standing"**

The use of any of the Common Areas shall be subject to and entirely contingent upon a Member being in "Good Standing" and in compliance with all of the provisions of the Governing Documents applicable to Elk Lake. What constitutes being a Member in "Good Standing" or "Not in Good Standing" is set forth in the Bylaws.

Common Areas shall include, without limitation, all common property in Elk Lake, access through the gate of Elk Lake, and use of the roads, access easements of record, lakes, waterways, beaches, Association-owned or operated boat docks, recreational areas, common facilities, other public areas of Elk Lake, and other property owned by the Association for the benefit of its Members.

Members Not in Good Standing shall not be permitted to use their Lot(s) as Rental Units, or to issue Guest pass privileges to any non-Member, in addition to other sanctions as may be levied by the Board, as set forth in the Bylaws.

### **Maintenance of Common Areas**

The Association is responsible for the construction, maintenance, repair, upkeep, and replacement of portions of the Common Areas. No person other than the Association or its duly authorized agents or contractors shall construct, reconstruct, refinish, alter, or maintain any improvement upon, or shall create any excavation or fill or change the natural or existing drainage of any portion of the Common Areas.

Maintenance and preservation of the natural wilderness state of Elk Lake is a goal of the Association. Accordingly, no person shall build, alter or remove any item (tree, shrub or other vegetation) from the Common Areas without the express, written approval of the Board.

### **Member Liability for Damage to Common Areas**

Each Member shall be responsible for any accident, property damage and personal injury to others, including repair or replacement to any Common Areas, if such accident, damage or injury is caused by or contributed to by said Member or her/her/its Guests.

### **Security and Access Privileges**

The Association maintains one gated entrance to Elk Lake to assist Members and their Guests. Members in "Good Standing" have the unimpaired right to enter and exit their property, as well as, the right to use and enjoy Common Areas of Elk Lake.

Annually, Members in "Good Standing" may be issued membership cards and/or family passes and/or windshield stickers for their personal vehicles for identification. If issued, the windshield stickers must be affixed to the driver's side of the windshield and be visible to allow authorized personnel both prompt entry and exit from Elk Lake. Those not having affixed windshield stickers must present a membership card and/or family pass to gain entry.

Each Member is responsible and liable for his/her/its Guests, and their actions, which enter and exit Elk Lake on that card or Guest pass.

Members in "Good Standing" and their Guests are entitled to use the Common Areas of Elk Lake.

Guest passes may be obtained by any Member in "Good Standing" from the Association personnel at the Security Gate entrance during normal business hours, by providing photo identification. Completed Guest passes must include the name of the Guests and the expiration date of that individual's privileges, as well as emergency contact information. Guest passes must be turned in at the Security Gate entrance when said Guest leaves Elk Lake. Guest passes are valid for a maximum of seven (7) days but may be renewed by the Member.

Children who are immediate family of Members and who can display a photo identification may sign Guest passes if they are eighteen (18) years of age or older, and the Member who is a parent has signed an authorization form (in a form to be promulgated by the Association from time to time) in favor of the Association assuming responsibility for Guests (and their actions) brought in by their children.

Any Member having an event/party/gathering/etc. (an "Event") of twenty-five (25) or more Guests shall give advance notice at the Security Gate at least 7 days before the Event. This requirement will assist the Association in assuring that sufficient personnel are on duty at the Security Gate to handle traffic, complete necessary paperwork in a timely manner, etc. Also, completion of all required information forms (i.e., Guest passes) in advance of the event is recommended and can be accomplished with this advance notice requirement.

Members having work or services done or deliveries made to their property must notify the Security Gate personnel in advance of said delivery or work. The Member must provide a signed Guest pass for the contactor or delivery service. To provide for the continued security of Members and Guests, the work, service, or delivery completion date shall be furnished to the personnel on duty at the Security Gate. The Board may promulgate, from time to time, a form or forms for authorizing contractors and service personnel to Elk Lake. Delivery/service personnel will not be admitted to Elk Lake (except that the Gate security may allow utility service providers to access Elk Lake without direct authorization, in the security person's sole discretion).

Contractors or service personnel performing work or services or delivery within Elk Lake will be expected to sign a form at the Security Gate acknowledging their understanding of the requirements of Elk Lake with respect to compliance with these Policies, and with other rules or regulations of the Association, including without limitation, speeding, littering, trespassing, etc.

Members shall be responsible for the proper supervision and control of their Guests while such Guests are within the confines of Elk Lake.

Members who are "Not in Good Standing", as well as their immediate family members, not be permitted to (i) issue Guest pass privileges, or (ii) use Common Areas. They will only be permitted to go to their property and return to the gate. Members not following these guidelines will be considered "Trespassing". Further, the Bylaws sets forth the enforcement mechanisms the Board or Association may use with respect to violations of the Governing Documents, including these Policies, and the non-payment of Dues and Assessments.

At the discretion of the Board of Directors, cameras may be placed at various locations around Elk Lake including but not limited to the guardhouse, lodge, common areas, marina, and garbage location. These cameras shall be for the purpose of ensuring the safety and security of ELPOA members, their guests, and employees, and to monitor adherence to the Rules & Regulation of the lake.

Any files, videos, or stored images from the above cameras are the property of ELPOA and shall be preserved for a period of time not to exceed seven days. Access to those stored images can be granted with prior approval of the Board of Directors with at least 24-hour notice, by any member in good standing.

### **Use of Roads**

There is a 15-mph speed limit on all roads within Elk Lake, and the Association will strictly enforce this speed limit. Anyone operating a motor vehicle intended for use on public roadways in the Commonwealth of Kentucky must have a valid, current driver's license, and insurance as required by the Commonwealth of Kentucky.

Additionally, careless or reckless driving shall not be permitted in Elk Lake. This includes but is not limited to driving at speeds below 15 mph when road conditions (such as gravel, standing water, rain, snow, sleet, mud, etc.) warrant such slower speeds, and special caution should be taken to drive on the far right side of the road at all times, especially when topping a hill or encountering a curve.

Further, the Association may, from time to time, post additional restrictions at the Gate House regarding the operation of vehicles in Elk Lake, as conditions of roadways require.

Operable vehicles owned by Members and to be commonly driven within Elk Lake are restricted to private passenger cars, SUV/trucks, ATVs and golf carts. It should be noted that wintertime snow and ice conditions sometimes make travel on roads dangerous, and sometimes impassable without a four-wheel drive vehicle.

Large tractor-trailer rigs, tandem axel dump trucks and other large vehicles (e.g., 18wheel type trucks) are not allowed within Elk Lake due to limited visibility and safety issues, as well as potential road damage that such trucks can cause. Any exception to this prohibition (e.g., delivery of needed residential construction materials, equipment, etc.) must be specifically approved by the Board in advance of such trucks' admittance into Elk Lake. From time to time, the Board may restriction access for such vehicle to certain roads based upon existing conditions of the roads within Elk Lake, which said restrictions, when made, shall be available at the Gate.

### **Parking and Vehicles**

Commercial vehicles of any type shall not be parked or stored within Elk Lake, except where temporarily necessary for ongoing construction, delivery or services to the members, in which case such parking or storage must be specifically approved in writing by the Board in advance of such trucks' admittance into Elk Lake.

Parking of vehicles, boats, boat trailers, utility or similar trailers, or other equipment or items, is not permitted on the main Elk Lake dam or boat launch area. Parking in these areas shall be cause for prompt towing at the owner's cost and expense.

Vehicles, boats, boat trailers, utility or similar trailers, or other equipment or items, must be parked and positioned so as not to be a hindrance to other Members wishing to use the Association's facilities or to present a potential safety hazard to others.

Parking of any vehicle, boat, boat trailer, utility or similar trailers, or other equipment or items, shall not be permitted at any time on the road right of way (20 feet from the center of the road) or in any intersection or any other area where it might interfere with the flow of traffic, obstruct a driver's view, or otherwise constitute a potential safety hazard. The Association may, at the owner's expense, tow or haul any such vehicles, boats, boat trailers, utility or similar trailers, or other equipment or items, that the Board in its sole discretion deems necessary or appropriate.

Failure to reimburse the Association for towing or hauling and related expenses shall enable the Association, at its discretion, to file a lien upon the Member's Lot for such expense, plus late fees, interest and costs and additional expenses incurred, including attorney's fees.

### **Littering Strictly Forbidden**

Littering is strictly forbidden within Elk Lake. Please report any eye-witness accounts of illegal littering to the Security Gate personnel, an Association Director or Officer. With your help, appropriate follow-up action will be taken with the offending party.



## **Garbage and Trash Disposal**

Trash disposal containers are provided by the Association for regular (consumer) trash disposal in bags. The authorized garbage and trash collection facility is located on Oak Road, just past the Gate House on the left.

Non-consumer garbage (e.g., building materials, tires, batteries, stoves, refrigerators, dishwashers, household furniture, outdoor grills, antennas, and un-bagged trash) is not allowed in the Association's trash collection containers. Expenses incurred by the Association as the result of unauthorized Member (or his/her its Guests, etc.) use of Elk Lake' garbage and trash collection facility will be charged to the offender (or the offender's host, in the event the offender is a Guest of a Member). Failure to promptly pay for such expenses shall enable the Association to place one or more liens on the offender's property in the amount of the expenses incurred, plus simple interest accruing at the rate of ten percent (10%) annually (or whatever rate the Board has established for such issues for the calendar year at issue).

Members with a permanent residence outside of Elk Lake are not allowed to bring garbage/trash into the lake and place it in the trash collection containers. Items restricted above should be discarded elsewhere. (Owen County Transfer Station) Arrangement may be made with the Association, in advance, for a fee to use our facilities for restricted items above.

## **Lodge Rental**

Members may rent the Elk Lake Lodge, located on the lower floor of the two-story Administration Building, for private use. Members desiring to rent the lodge will be required to complete a Lodge Rental Application that is subject to Board approval for groups greater than twenty-five (25). The standard Rental Application and fee schedule is available at the Elk Lake Administration Office. Required deposits will be returned after the event if the lodge is left in the same condition as when it was rented.

## **ELPOA Boat Docks**

The Association has a number of docks with 13 boat slips between the beach and the marina. A number of these slips are available for rent on a first-come basis for the season. The Association encourages Members whose Lot(s) have water-front access to use their Lot(s) as a slip, to allow for those Members whose Lot(s) do not have water-front access to rent these boat slips. The first two slips next to the Marina and the first four slips near the beach are for beach parking and there is no Overnight Mooring. Other boat slips are set aside for public use with a limited time restriction. No overnight mooring is permitted in these public-use slips without advance Board approval.

There are also a number of Lots (51, 372, 401, 440, 516, 620, 644, 686, 759, 811, 832, 859, 893, 952, 1054, 1159, 1300, 1401, 1402) designated as public access areas around the main lake. A few of these have boat docks that may be used by those Members who have no lakefront property. Many of the docks are in ill repair and need to be replaced. As these docks are replaced by floating docks by the Association they will be rented out similar to docks at the marina.

The Association may designate Lots that it owns, from time to time, for public access and recreational use by its Members. The Association encourages Members to notify the Board of any other Lots that could be made available for public access and recreation.

Members may construct additional docks on these lots after completing a use agreement and approval of the ELPOA Board of Directors. The dock shall be the property of ELPOA, and usage of the docks must be available to other members. Docks must also conform to ELPOA building specifications to conform to insurance liability, per use agreement.

### **Deer Lake**

Deer Lake is exclusively for fishing and limited boating. No other type of water activity is allowed (e.g., swimming). No sailboats or motorized boats (except for battery operated trolling motors) of any type shall be permitted on Deer Lake. Boat types authorized for use on Deer Lake shall be limited to light-weight aluminum, plastic, inflatable or wood fishing boats, pedal boats, kayaks, and canoes. No boats with any type of affixed gasoline, diesel, inboard, or other type of engines shall be allowed on Deer Lake. No tubes of any sort, for fishing or other purposes, will be allowed.

There are no docking facilities on Deer Lake. Accordingly, all boats and other floatation devices as mentioned above must be removed from the lake daily unless otherwise approved in writing by the Board. Failure of a Member or a Member's family members, Guests, licenses or invitees to observe this requirement may result in the Association, with or without notice to the Member or the Member's family members, Guests, licenses or invitees, to remove the boat or floatation devices at the Member's expense. Owners shall also be responsible for all storage fees that may be incurred. In addition, in the event the Association is required to take such removal action, the Association shall not be liable for any damage to boats or other floatation devices.

## **RULES, REGULATIONS, and REQUIREMENTS RELATING to BLIGHT, NUISANCE, and SIMILAR CONDITIONS WITHIN ELK LAKE**

Whereas, it is the duty and desire of the Association to protect its Members and residents from blight, nuisance, and other conditions which endanger life, limb, or property, or which destroy or diminish the enjoyment of dwellings or other uses of property within Elk Lake by interfering with the ordinary comforts of human existence.

Ordinance #67 ("Exhibit "B"), as adopted in 2003 (and as may be amended periodically) by the Owen County Fiscal Court, is hereby adopted and incorporated by reference into this section by the Association, and is fully applicable to all properties and Members of Elk Lake. Accordingly, all Members and Guests shall comply with Ordinance #67, Owen County, Kentucky.

### **Noxious or Offensive Trade or Activity**

Noxious or offensive trade or activities is NOT permitted within Elk Lake or the Property. This includes, without limitation, discharging firearms, excessive noise, barking dogs, the presence of farm animals, etc. are not permitted in Elk Lake. Such conditions and activities are detrimental to the public health, safety, welfare, property values, and general overall enjoyment of the Elk Lake community.

## **Noxious Activity**

No noxious or offensive practice or activity shall be permitted on any Lot, nor shall anything be done thereon which shall be or become an annoyance or nuisance to the neighborhood or to Elk Lake generally.

## **Animals**

Any animal that constitutes a physical threat to human beings or other animals by its or their demeanor or actions shall be prohibited from being in Elk Lake.

Only common and customary household pets, of reasonable number, are permitted. No farm animals or the raising of animals of any type, including dogs and cats, for sale, show or consumption, is permitted. Farm animals shall include, but are not limited to, cattle, goats, sheep, chickens/roosters, pigs, rabbits, ducks/geese, horses, donkeys/mules, and turkey.

No animal that constitutes a nuisance by odor, unnecessary, excessive, or offensive noise, or constitutes a nuisance by other means, shall be permitted in Elk Lake. "Unnecessary, excessive, or offensive noise" means any sound or noise which annoys, disturbs, injures, or endangers the comfort, repose, health, peace, or safety of others.

No owner or keeper of any animal shall permit such animal to continuously or frequently bark, howl or emit other audible sounds which create unreasonable, excessive, or offensive noise to the annoyance or discomfort of any person of ordinary sensibilities in the vicinity of the animal.

## **Noise-Generating Equipment or Devices**

No noise-generating equipment or devices, such as radios, CD players, televisions, live music, etc., shall be operated or played so as to unreasonably disturb others or so as to constitute a nuisance within Elk Lake, particularly during nighttime hours (11:00 p.m. to 8:00 a.m.).

## **Violations of Noxious or Offensive Trade of Activity**

Any member who is found in violation of noxious or offensive trade or activity shall be fined an amount as described in Appendix "A" per each occurrence.

With respect to any violation of this Policy, the Association will attempt to work in goodfaith with the Member to remedy the situation. However, if the violation does not cease, or the same or similar violation occurs again within any thirty-six (36) month period, the Association may seek self-help, injunctive relief, damages, and any other legal or equitable remedy it is entitled to under the Bylaws or at law, including the imposition of fines and/or rendering a Member no longer in "Good Standing", suspending a Members privileges until (i) the violation is cured AND (ii) the Board in its discretion has reasonably satisfied itself that the same or similar violation will not occur again. Further, the Bylaws also set forth the Board's authority to suspend a Member's and Guest's access to Elk Lake, the Property and the Member's Lot for any violation of the Governing Documents or otherwise acts in such a manner that threatens, risks or causes, or attempts to threaten, risk or cause, serious injury, harm or death to life, limb or property or the public welfare.

## **Member's Maintenance Responsibilities**

### **Property Maintenance**

Each Member shall be responsible for the proper and timely maintenance and repair of his/her/its property, including Lot(s) owned by said Member and any appurtenant structures. All Elk Lake Lots, whether occupied or unoccupied, and any improvements placed thereon, shall always be maintained in such a manner as to prevent their becoming unsightly by reason of substandard exterior painting or maintenance in the case of structures, failures to trim grass or otherwise maintain landscaping, or by permitting the accumulation of weeds, rubbish, or debris on the property. The use of lawn fertilizer containing nitrogen (N), phosphate (P<sub>2</sub>O<sub>5</sub>), potash (K<sub>2</sub>O), or other such chemicals that contribute to algae growth in the lake is strictly prohibited.

Every exterior wall of any building or structure shall be free of holes, loose or rotting boards or timbers, and other conditions which might admit wild animals, rain, or dampness to the interior portion of the walls or to the occupied or intended to be occupied spaces of the building. All exterior surface materials, including wood, brick, composition, aluminum, or metal siding, shall be maintained weatherproof and shall be painted or properly surface coated as required to prevent deterioration or unsightliness.

Exterior areas of all buildings and structures, including but not limited to trim, stairways, porches, roofs, decks, handrails, decorative features, and gutters, shall be maintained in good repair with the proper anchorage and in a safe condition.

All vacant buildings or structures, including lawns and landscaping, shall be maintained in a clean, visually attractive, safe, secure, and sanitary condition so as not to create a blight or nuisance problem or adversely affect the health, safety, welfare, enjoyment, or monetary investment of others.

Partial construction of permanent structures including, without limitation, block, poured concrete, or brick basements that have been abandoned as an active construction project for at least eighteen (18) or more months, shall be considered a blight and nuisance.

Any property improvement on a waterfront lot which requires a building or improvement permit under the ELPOA Rules and Regulations and requires excavation equipment, shall require permanent proactive measures to preserve and stabilize the shoreline of the property if none has been already put in place. These measures can include but are not limited to the following:

Riprap, Gabions, Retaining Walls, or other method approved by the board (requires no fee permit).

- a. The riprap material must be quarry-run stone, natural stone, or other material approved by the Board.
- b. Rubber tires, concrete rubble, or other debris salvaged from construction sites shall not be used to stabilize shorelines.
- c. Gabions (rock wrapped with wire mesh) that are commercially manufactured for erosion control may be used.
- d. Riprap material must be placed so as to follow the existing contour of the bank.

- e. Site preparation should be limited to the work necessary to obtain adequate slope and stability of the riprap material.

Use of retaining walls for shoreline stabilization (requires no fee permit).

- a. The retaining wall must be constructed of stone, concrete blocks, poured concrete, gabions, or other materials acceptable to the board. Railroad ties, rubber tires, broken concrete, brick, creosote timbers, and asphalt are not allowed.
- b. Reclamation of land that has been lost to erosion is not allowed.
- c. The base of the retaining wall shall not be located more than an average of two horizontal feet lakeward of the existing full summer pool water. Riprap or sand shall be placed at least two feet in depth along the footer of the retaining wall to deflect wave action and reduce undercutting that could eventually damage the retaining wall.

### **Abandoned or Inoperative Vehicles, Boats, Boat and Other Hauling Trailers, Appliances, and Furniture**

It shall be considered a blight and nuisance for abandoned or inoperative or unlicensed vehicles and boats; inoperative boat, cargo, truck bed and other type trailers; inoperable riding mowers and other lawn and garden equipment; and other similar inoperative, abandoned, or unlicensed items to exist or to be stored - other than in a completely enclosed building - on property within Elk Lake.

It shall be considered a blight and nuisance for appliances, furniture, and other household items to be placed or located in areas other than inside a dwelling. On-porch storage shall not be considered inside a dwelling.

### **Violations of Member's Maintenance Responsibilities**

Any Member who is found in violation of their maintenance responsibilities will be notified, in writing, and given 30 days to correct the violation or appear before the board and submit an Action Plan to abate the nuisance.

Any Member who is found in violation of their maintenance responsibilities shall be fined an amount found in Appendix "A" for each offense, and each day's continued violation shall constitute a separate offense and fined an amount noted in Appendix "A" per day.

Should a Member fail to satisfy requirements of this "Member's Maintenance Responsibilities" provision, including the trimming of grass or permitting the accumulation of weeds, rubbish, or debris on his/her property, and should such condition or conditions remain unabated for 30 days after written notification from the Association is given to the offending Member or Members, then in such case the Association may, in its discretion and acting through its Board, engage in self-help and to utilize its employees, contractors, and/ or third parties to enter the offending Member property without any liability to the property owner(s) whatsoever for the limited purpose of remedying the condition or conditions complained of (e.g., mowing the lawn, weed cleanup, rubbish and debris removal). All expenses incurred by the Association as the result of efforts it expends pursuant to the identified action shall be reimbursed promptly by the Member or Members upon whose property such services were performed. Failure of a Member to reimburse the Association for its costs and expenses shall enable the Association to file one or more liens against the offending Member's Elk Lake property. Placement of a lien does not prohibit the Association from pursuing collections of

any outstanding debts owed by means of direct communication or through the services of a collection agency. Any expense incurred by the Association for bringing the property to standards are exclusive and in addition to any fines or fees levied by the Association as a result of being in violation of Member's Maintenance

Responsibilities. Except for grossly negligent or intentional acts of wrongdoing, neither the Association nor its employees, Officers, Directors, or any other third party acting for or on behalf of the Association shall be liable to a member in any respect, including an action for trespassing, unlawful taking, or otherwise. The authority and right of action granted in this paragraph in favor of the Association is non-exclusive. The Association shall continue to enjoy any and all other rights, benefits, and provisions in its favor as expressed in the Governing Documents.

Any fines, fees, or expenses levied from ELPOA are exclusive and in addition to any fines, fees, or expenses levied by Owen County Fiscal Court.

It is the right of all members to request a hearing before the Board of directors concerning the violations and levied fines. Any request for a hearing must be in writing and be received no later than 30 days of the written notice of the violation. Any requested hearing will be conducted according to the procedures set forth in the governing Documents.

### **Clearing of Lots, Home Construction, and Improvements - Elk Lake Property Improvement Application Required**

Before commencing any clearing of Elk Lake lots (e.g., tree removal, excavation, etc.) for purposes of home construction, home improvements, or otherwise, the Member must first submit an "Elk Lake Property Improvement Application" (and satisfy other applicable requirements that may then be in effect) to the Board for review and approval. Said Application must include a soil erosion protection plan.

The Application will require building plans and specifications, as appropriate, and otherwise respond to issues, if any, raised by the Association. The Board, acting on behalf of and in the best interests of the membership, is charged with the duty to preserve and maintain property enjoyment and values, reduce erosion, silt and other conditions affecting lakes and surrounding areas' cleanliness, increase the overall beauty of Elk Lake, and to otherwise maximize the use and enjoyment of the area for the overall benefit of the membership.

Several issues - including serious violations of applicable rules and regulations of the Association - have been created in the past by Members beginning their land clearing and construction projects without first submitting the applicable property improvement information and materials to the Board. Strict compliance of the membership with this pre-construction approval process will eliminate these issues in the future and will represent a benefit to the overall membership.

The Association shall have the authority to order an immediate abatement of any construction, excavation, alteration, or other matter for which approval is required, to the extent that the project either has not been approved by the Association or if work on the project is not proceeding in accordance with the Elk Lake Property Improvement Application, including plans and specifications, submitted to and approved by the Board. In addition, if preliminary or temporary injunctive relief is

required to preserve the status quo and to avoid prejudice to the Association's enforcement rights, the Board may immediately seek such relief available to it, including attorneys' fees and related costs, from the Owen County or other applicable courts.

### **Minimum Home Size**

No residence shall have less than 1,000 square feet of living space exclusive of the porch, garage, deck and unfinished basement areas. The main floor level must have at least 600 square feet. The maximum size of a dwelling structure shall be determined by septic and related sanitary disposal system requirements. These requirements are generally controlled by appropriate state, county, or local governmental authorities, however, any dispute as between the Association and a Member with respect to septic system and related sanitary disposal requirements in connection with dwelling size shall be determined solely by the Association, acting through its Board.

### **Outbuildings without a Permanent Residence**

The Governing Documents, including warranty deeds, provide that no building shall be erected prior to construction of a permanent residence. There are, however, occasional requests by new Members, for a variety of reasons, to place temporary plastic and other types of storage sheds, storage boxes, etc. on their property prior to the existence of a permanent structure.

Alternatively, the Board has received a few requests to construct a permanent storage area as part of a Board-approved dock structure. This provides needed storage to certain Members who have not yet started construction who wish to enjoy the main lake. With the dock system storage area, they can utilize the lake for boating and fishing and have a place to store gear prior to or while construction on their residence is underway.

Overnight lodging by members and/or their guest without a permanent residence, in tents or any other recreational devices of whatever type is strictly prohibited.

The Board, on a specific case-by-case basis, may review and approve Members' building plans that propose the construction of a permanent storage area as part of a dock system. In such cases, in order to obtain Board approval, the proposed permanent storage area would have size restrictions appropriate to the dock size and overall location and design of the project. The maximum size of any such proposed storage area prior to construction of a permanent dwelling would be six (6) feet by eight (8) feet. In addition, future storage structures on docks would need to be cedar or other high-quality siding with a shingled or metal commercial-grade roof in a color that complements the continued improvement of the beauty of Elk Lake and its surroundings. No such construction is authorized without prior Board approval.

Additional structures built after completion of residence, must be approved and located on a property contiguous to the residence. The board may allow storage buildings on property that is not contiguous, on a case by case basis, with addendum of the deed, linking the properties for future sale.

Notwithstanding any other provisions of these regulations, any structures deemed compliant when built but rendered non-compliant by a subsequent sale of a lot(s) shall be held to be non-compliant

and must be removed or brought compliant under these regulations within 30 days of transfer of ownership.

### **Construction Trailers**

Mobile construction trailers are often needed for construction-related office and tool storage purposes. With specific prior Board approval, the trailers may be brought into Elk Lake for the limited period of time during the active construction phase. However, under no circumstance shall the trailers be used for overnight sleeping.

### **Private Boat Docks**

Owners of lakefront lots may construct private docks within their property lines, subject to applicable set-off limits (10 feet) from neighboring property, as found in the Governing Documents. Like all construction within Elk Lake, an Elk Lake Property Improvement Application is required to be completed and submitted to the Board for approval prior to construction.

No dock or other structure may project further than twenty (20) feet into the water from the normal level water line. This size restriction has been in place for several years and is required more today than in the past given safety concerns caused by increased boating traffic, the presence of larger and faster boats on the main lake, the relatively small size of the lake, and the lake's narrowness at certain points. Strict observance of the dock size limit is a necessity.

The waters of Elk Lake are a Common Area of the Association and its Members. Accordingly, no type of roped-off areas, personal buoys, or blocked or restricted areas of any type are allowed.

Association docks and lots can be used during the day, but no overnight parking/mooring without paying the rental fee is allowed. Members will be charged the same (rental) fee for parking/mooring a boat on any/all ELPOA association docks or lot(s) not designated as rental spots unless a signed agreement is on file.

### **Mobile Homes, Modular and Prefabricated Housing, Travel Trailers, and Tents**

No mobile homes, modular and prefabricated housing, travel trailers (including within this general description tent campers, house vans, buses, and motor homes), or tents are allowed in Elk Lake, with limited exception. If there is a permanent structure being used as a residence with adequate toilet facilities, then tents on the property being used by children, for example, on a weekend or similar limited duration is acceptable.

Also, some Members occasionally have friends touring the country in travel trailers wishing to visit with them for a limited period of time. In such cases, parking space will be available for the travel trailer (RVs or pull behinds) at the Elk Lake entrance for a limited period of time FOR PARKING ONLY – no living or residing in these.

### **Exterior Lighting and Fixtures**

Fluorescent, mercury vapor, sodium, or amber vapor lights, or standard outdoor lights of the type used for security must be enclosed in a manner that directs the light in a specific area without causing a visual impairment to passing motorists or boaters or a nuisance to the Member's neighbors. Prior



to installing such lighting, a Member shall discuss his/her/its plans with neighbors to assure that no unnecessary friction or problems are created.

The rustic and rural setting of Elk Lake can be diminished with the increase in lighting around the lakes. Accordingly, the Association respectfully requests Members to seriously consider whether the installation of outdoor lighting will diminish the character and enjoyment of the Elk Lake community for many of their friends and neighbors and to act accordingly.

### **Outdoor Sanitary Facilities and Septic/Disposal Systems**

No outside toilets of any type shall be allowed on any property within Elk Lake. No drain field or other septic or disposal system involving waste shall be allowed nearer than sixty (60) feet from the normal high-water mark of Elk Lake's main lake. All drain fields and septic or disposal systems within Elk Lake shall meet or exceed applicable state, county, and local governmental standards. No new open, lagoon type drain fields are allowed, and all septic discharge must be into an underground leach field. Strict compliance with these sanitary requirements is extremely important to the health, safety, and welfare of the Elk Lake community.

The purity and overall cleanliness of Elk Lake's lakes are of utmost concern to the Members, and the proper installation and maintenance of septic and sewage disposal systems are key priority for all. A septic test must be performed with the sale of property for new membership and results submitted with new member application. The Board may take any and all action it deems necessary or appropriate to assure that all residences within Elk Lake satisfy sanitary standards deemed by the Board as necessary or desirable for a resort property.

With prior written Board approval, portable toilets for new construction may be acceptable.

### **No Occupancy until Substantial Completion**

Residences may be occupied only after the exterior of the residence is completed, the residence complies in other material respects with the building plans and specifications submitted to the Association with the Property Improvement Application, and all sanitary disposal, septic and sewage facilities are completed and have been approved for use by the appropriate county and state inspectors. The Certificate of Occupancy required by the county must be available prior to occupancy.

## **RECREATIONAL USE OF PROPERTIES**

### **Lake Safety Enforcement**

The Board shall have the authority to adopt, from time to time, rules and regulations regarding the recreational use of the lakes in Elk Lake.

### **Boating Registration and Permit**

All watercraft placed on Elk Lake waters must be owned and registered to a Member who is in "Good Standing". The watercraft must meet the most recent requirements of the state of Kentucky and or the US Coast Guard. Each Membership is allowed a maximum of two (2) watercraft powered by 50 horsepower or above motors.

Prior to placing watercraft on Elk Lake waters, a copy of the current Registration Certificate must be presented to the Association Administration Office to confirm ownership and to confirm that the watercraft satisfies the Association's size limitations and allowable watercraft type. Prior to placing a boat on Elk Lake's water a sticker will be displayed on the watercraft.

### **Boating Safety Requirements**

The membership is reminded that the Kentucky Department of Fish and Wildlife routinely patrol the waters of Elk Lake checking for fishing licenses, assuring that watercraft are properly equipped for safety, and assuring that Members operate watercraft on the lakes in a safe and non-negligent manner.

Unsafe operation of watercraft is strictly forbidden by both the Kentucky Department of Fish and Wildlife and the Association. "Unsafe operation" includes the failure to exercise the degree of care necessary to prevent the endangering of life, limb, or property of any person. It can be the result of operator ignorance, inattention, indifference, or carelessness.

"Unsafe operation" includes, but is not limited to the following:

- Excessive speed operation of boats in the main lake or coves that are inside the "no wake" buoys is prohibited.
- Considering Elk Lakes' long and narrow nature. Artificial wakes on or in the waters of Elk Lake Shores that are created by a motorboat whose weight is altered by adding water or artificial weight and/or hydraulically/pneumatically/electrically controlled devices or any attachment intended for the sole purpose of increasing the size and/or output of wake that alters the way a boat planes on the waters of Elk Lake shores is prohibited.
- When operating a motorboat above idle speed the operator or passengers shall not ride on an enclosed bow, outside protective railing of a pontoon or houseboat, on a seat which extends six inches above the plane of the gunwales, nor shall they ride on the sides, back, engine cover, back of seat, or any other obviously dangerous position which could lead to falling overboard.
- Powered watercraft must travel in a counterclockwise direction in the main area of the lake unless picking up a downed skier or floatation device.
- Water skiing and tubing is prohibited between sunset and sunrise.
- Wake Surfing is banned on Elk Lake. Wake Surging is any water sport that the boat does not tow a rider (continuously). The rider uses a tow rope to help them get up in the wake. After doing so, they may drop the rope and then ride the wake as they would when surfing, the wake being the primary or only means of propulsion.
- Watercraft shall not perform "S turns" or "Figure 8s" while operating at excessive speed.
- All boats pulling a skier or tuber must have a second person on board to monitor the activity of the skier/tuber. The second person must be twelve (12) years of age or older.
- All watercraft operating after sunset must have the proper running lights illuminated.
- No more than one tube with a maximum rope length of 50 feet may be pulled on Elk Lake
- Only commercially manufactured pull-behind tubes will be allowed (No automotive or truck inner tubes).

- No more than two skiers, wakeboards, kneeboards or other steerable devices may be pulled, with a maximum rope length of 75 feet
- All boats operating at speeds above "no wake" shall stay a minimum of fifty (50) feet away from all docks and shores.
- Motorized boats must stay 150 feet following distance from other boats or skiers or tubers.
- Pass slower boats on the left (port) side only.
- Non-motorized boats always have the right of way.
- Boats cannot tie up and anchor in the main lake area
- No kite fliers, parachutes, or other airborne devices are permitted on Elk Lake.
- **Special Conditions.** Under severe flooding, the Board may elect to put the entire Elk Lake on a no wake idle status. A yellow flag may be flown at the Gate, beach, the Dam, Marina and Boat Ramps. Members and Guests shall ask the Gate before using the Lake for any such restrictions in order to apprise themselves of same.

Buoys are placed in the mouths of coves and near the entrance to the Elk Lake Marina to control the speed in these areas. Buoy location is not to be altered by members. All watercraft must operate at idle/no wake speed from the buoys to the end of the cove. Kentucky law defines idle speed as the "slowest speed possible to maintain maneuverability" of a boat- generally less than 5 mph. Operators are liable for any personal injuries or property damage caused by their boats' wakes.

Extreme caution should be exercised by boaters when exiting idle/no wake zones. The areas being entered are occupied by pleasure and fishing boats operating at normal speeds.

Watercraft operating on Elk Lake must not create a nuisance, pollution, or environmental hazard by being operated with oil, gasoline, or other noxious or environmentally unfriendly substances leaking from it. If a watercraft does not comply with these standards, it shall not be entitled to use, operate, or moor within Elk Lake.

### **Allowed Motorized Watercraft Size and Type**

To preserve the use and enjoyment of Elk Lake for all Members and their Guests, the following types or categories of boats are permitted. All others are prohibited:

- Mono- or single-hull boats, deck boats, typically fishing and pleasure/ski boats, with a twenty foot (20') maximum length;
- Pontoon boats with a twenty-four foot (24') maximum length;
- Sailboats (with the exception of the "Luck of the Irish" currently on Elk Lake and which is grandfathered with respect to these requirements) with a twenty foot (20') maximum length and twenty (20') maximum mast height; and
- All other watercraft - twenty foot (20') maximum length.

Boat measurements for size purposes shall be from the front of the boat (bow) to the end of the boat (transom) or swim platform, without accounting for the motor. Boat measurements shall be controlled by the stated size on an official government issued bill of sale/proof of ownership or, in

the case of controversy between the Member and the Association, by actual physical measure as taken by a Director or, at the Board's discretion, an independent third party appointed by the Board.

Engine sizes must not exceed the maximum horsepower stated in the manufacturer's owners' manual.

All engines of watercraft must have their exhausts muffled to prevent unnecessary noise.

No motorized personal watercraft of any type (e.g. jet skis) shall be allowed on waters of Elk Lake.

The Board shall have the right and obligation, acting on behalf of the membership, to exercise its discretion to ban the admission of watercraft not specifically mentioned above that, in the Board's good-faith belief, would represent a detriment to the safety, property, or general welfare of the Elk Lake community.

For safety and sanitation concerns, watercraft not permitted on Elk Lake waters include: jet air boat, jet skis, racing boats (what is or is not a "racing boat" is to be determined solely by the Board in the event of disagreements with Members), houseboats, and any watercraft with toilet facilities. Sailboats are permitted on Elk Lake Shore's largest body of water (i.e., Elk Lake), presuming that the required size limitations expressed elsewhere in the Governing Documents are satisfied. It is strongly recommended, however, that in the interest of safety, sailing, kayaking, and canoeing be done on days of light boating activity.

## **Swimming**

The Beach has a roped off area to be used exclusively for swimming and non-boating use. The Elk Lake Beach is located next to the Elk Lake Marina and near the Administration Building. The Association provides no lifeguards or supervision of the swimming area. Water depths within the marked swimming area will vary according to the level of the lake. The level may increase at any given time with the wave action created by passing boat traffic. Swimming beyond the roped-off area is strictly prohibited, as risk of serious personal injury is present given the sometimes heavy boat traffic operating immediately beyond the designated swimming area.

## **Beach Safety Rules**

- The Association provides no lifeguards. Members and their Guests swim at their own risk.
- No person may enter the Beach area alone or swim alone at any time. 902 KAR 10:120
- Anyone under sixteen (16) years old must be accompanied by a responsible person seventeen (17) years of age or older. 902 KAR 10:120
- Swimming beyond the roped-off area is strictly prohibited
- Member's sole responsibility to assure that his/her children and guests be properly watched and supervised while swimming at the Association's beach – as well as within other waters of Elk Lake
- No animals are permitted on the beach -902 KAR 10:120
- No glass of any kind is allowed on the beach and adjacent areas -902 KAR 10:120
- No cars, motorcycles, ATV, or bicycles are allowed on the beach.

- The beach is closed from 11:00 pm until 6:00am. Anyone witnessing a curfew violation should call the Owen County Sheriff's Office or the Elk Lake Security Gate to report the incident.
- Motorized Boats stay clear of Swim area Buoys.
- No Littering, please use garbage cans and do not discard cigarette butts.
- Enjoy the use of our facilities but do not abuse, litter or vandalize them

Swimming from the Association's marina, the main and secondary boat launching areas and associated docks, the dam or any other public areas of the lake (except those lots designated for public use) is strictly prohibited.

Swimming from boats which are anchored is allowed only in the idle/no wake areas or cove areas of the lake. These areas are behind the buoys in the various coves, and away from active boating activities that may be underway. Tying off to "No Wake" Buoys is prohibited.

Swimming in the main lake beyond twelve (12) feet from the dock is prohibited. Swimming is absolutely prohibited at Deer Lake.

## **Fishing**

Fishing is permitted on both Elk Lake and Deer Lake within Elk Lake. Sometimes there is a "catch-and-release" restriction on select species which will be posted at the Marina and Boat Ramps. Failure of a Member (or his or her Guest) to abide by this catch-and-release rule shall be grounds for loss of the offending Member's "Good Standing" status.

The fishing laws and regulations of the Commonwealth of Kentucky will apply to all of Elk Lake waters and anglers. State Fish and Wildlife officials are authorized to enforce all laws and rules of the Commonwealth of Kentucky in Elk Lake - including the "catch and release" of bass. In accordance with Kentucky law, fishing licenses are required on Elk Lake waters. Fish size and limit numbers are as specified by Kentucky law unless different size and limit numbers are otherwise posted within Elk Lake.

No trotlines, jug, or limb fishing is allowed. Also, there shall be no fishing allowed in the beach swimming area.

## **Outdoor Fires and Fireworks**

With the exception of campfires in fire pits, outdoor fires are prohibited within Elk Lake.

Due to the heavily wooded environment of Elk Lake and the susceptibility of brush fires during dry seasons, it is in the best interest of the Association to restrict the use of outdoor fires, including fireworks, during these dry spells. When a state or county "no burn policy" is in effect, no fires or firework usage is allowed within Elk Lake.

## **Kentucky State Law**

(11) A person lawfully possessing consumer fireworks, as defined in KRS 227.702(2) and (3) may use those items if: (a) He or she is at least eighteen (18) years of age; (b) Fireworks are not ignited within two hundred (200) feet of any

structure, vehicle, or any other person; and (c) Use of the fireworks does not place him or her in violation of any lawfully enacted local ordinance. Effective: March 16, 2011 History: Amended 2011 Ky. Acts ch. 66, Sec. 7, effective March 16, 2011. -Amended 2010 Ky. Acts ch. 24, sec. 426, effective July 15, 2010. - Amended 2004 Ky. Acts Ch. 70, sec. 2, effective July 13, 2004 -- Created 1994 Ky. Acts Ch., 335, sec.1.

### **No Hunting, Firearms, and Other Weapons**

Absolutely no hunting or trapping or harming of deer, turkey, fox, rabbit, geese, duck, or any other type of animal is allowed within Elk Lake, except to eliminate particularly damaging animals such as but not limited to geese, muskrats, beaver, and wild boars, under the supervision and approval of the Board and the laws of Kentucky. Should a Member become aware of such activity, he or she should immediately report it to the Board.

The use of firearms (rifles, shotguns, pistols, etc., bows, crossbows and all other weapons - whether for hunting, target practice, or otherwise) is strictly prohibited on all private lots and common areas within Elk Lake. Any violation of this provision should be reported promptly to the Board.

### **Non-Licensed Vehicles (ATV etc.)**

ATVs (ATVs, UTVs, Golf Carts, and other commercially manufactured off-road vehicles) with factory installed mufflers are allowed within Elk Lake and to operate on the Association's roads if said vehicle is owned by a Member who is in "Good Standing" and provided Proof of Ownership. Occupancy of the vehicle shall not exceed the number of seats as designed by the manufacturer.

ATVs must have an Elk Lake windshield sticker visibly displayed. These stickers may be acquired from the Elk Lake Administration Office when supplying Proof of Ownership. Any ATVs leaving the Elk Lake area will be signed out in the same manner as a boat. This is primarily for the Member's protection against theft.

ATV operators should respect the Elk Lake environment and the rights of others within the Elk Lake community. No ATVs shall be operated in a careless, reckless, or negligent manner so as to endanger person or property. Any damage to person or property as a result of the operation of any vehicle, including ATVs, within Elk Lake is the responsibility of the owner of the vehicle. The Association does not accept any responsibility for the operation of ATVs or other vehicles within Elk Lake.

Children under the age of sixteen (16) operating ATVs must be under supervision and be trained in accordance with KRS 189.515.

No vehicles may be operated by any individual under the influence of alcohol or drugs.

ATVs should operate in the same direction as other motor vehicle traffic while using the public roads within Elk Lake. ATVs should not be operated on the public beach, the back of the dam, or the spillway. The riding speed of ATVs should be appropriate for the area and weather conditions, and in any case never exceed the 15 mph speed restriction within Elk Lake.

A flag for easy detection and safety must be displayed on ATVs driven on Association roads. Riders' use of helmets shall be as prescribed by Kentucky law. The use of the appropriate ATV riding apparel (e.g., helmet, goggles, gloves, clothing, etc.) is highly recommended.

### **Go-Carts**

The operation of go-carts on public roads and other Common Areas in Elk Lake is strictly forbidden. This restriction is a reflection of insurance concerns for the Association and a good faith attempt by the membership to protect both the rider of the low-profile vehicles that may be difficult to see on the roads or access areas of Elk Lake.

## **PERSONAL CONDUCT RULES**

The Board has approved the following Personal Conduct Rules for Elk Lake. For the safety of all Members, Guests and Association employees, we sincerely request the cooperation of all Members and their Guests in adhering to these rules.

### **Definition of Terms**

**Abuse** - Coming in contact with or the use of profanity toward another person.

**Disorderly conduct** - Any actions that would cause inconvenience, annoyance, or alarm to another or any actions that would interfere with the rights of others.

**Harassment** - Causing annoyance by verbal, written, or physical means.

### **Personal Conduct Rules**

- No person shall engage in disorderly conduct within Elk Lake.
- No person shall abuse an Association employee while such employee is acting in a lawful manner as an agent for Elk Lake.
- No person shall abuse an Association volunteer while such volunteer is acting in a lawful manner as an agent for Elk Lake.
- No person shall harass an employee or agent of the Association while such employee or agent is acting in his or her official capacity.
- Threaten another or property
- Commit any crime against any other person or property.

## **RENTAL UNITS**

Elk Lake was created for the purpose of being a "family-oriented recreational-use facility," and the Association has an interest and duty to adopt and enforce rules that will promote and protect this purpose. As a result, Rental Units, as defined below, could be adverse to this desire. Accordingly, any Member who uses his/her/its Lot(s) as a Rental Unit shall pay a separate annual Rental Unit fee to the Association, which is intended to help defray administrative and other costs that are incurred as a result of some Lot(s) being used as Rental Units.

“Rental Unit” is defined as any Lot and its appurtenant structures or parts of structure that are offered for rent, lease or hire by the Member to a non-Member for monetary or like consideration, barter or property exchange for any period of time where the non-Member is not the Members’ immediate family or a shareholder, member or partner, or their immediate family members, of that Member. The definition of Immediate Family includes only a Members Spouse, Parents, Children, Step-Children, Brothers and Sisters.

Any Member who utilizes his/her/its Lot as a “Rental Unit” at any time during a year shall be obligated to pay a Rental Unit fee to the Association for each separate rental, lease extension or renewal, as set forth above and in the Bylaws. Under no conditions shall Rental Unit be leased for a period of less than ninety (90) and longer than three hundred and sixty-five (365) days and only with a written lease agreement (a “Lease”).

The Member shall provide a copy of the Lease to the Association at the time the Member requests Guest passes for said renter, lessee or tenant (a “Lessee”). Every Lease shall comply with the following terms and conditions, and the Board may require the same or related information on a form provided to the Association in order to obtain Guest passes for said Lessee:

- All tenants, including minors, who will be present at the Lot(s), must be listed on the Lease, and Lessee’s contact information, including home phone, mobile phone and email addresses, shall be included in the Lease.
- Every Lease must provide that no sub-letting by the Lessee is or shall be permitted.
- Every Member must provide every Lessee with and inform every tenant regarding the Governing Documents, and specifically including these Policies, and to make these the Governing Documents and these Policies a part of the Lease’s terms and conditions, whether by addendum or otherwise thereto. Copies of these documents can be obtained from the Association upon request.
- Every Lease must provide that the Lessee has been informed of and agrees to abide by the Governing Documents, and specifically including these Policies are “material terms” of the Lease.
- Every Lease shall provide that the Association shall be considered the “Landlord” along with the Owner. The Association may terminate the Lease if any Lessee under said Lease commits any one of the following material breaches of the Lease:
  - Is found by the Board of Directors of the Association to have committed at least two (2) violations of the Governing Documents within any twelve (12) month period;
  - Fails to properly maintain the exterior appearance of the Lot(s) so leased in accordance with the community-wide standard and general appearance standards of Elk Lake (including, without limitation, trash pick-up, debris, waste, yard maintenance, etc.);
  - Allows more individuals to access Elk Lake or the Property than as identified in the Lease and as requested on the Guest pass form;
  - Fails to provide a General Liability release to be signed by the occupant releasing the Association from liability; or
  - Is convicted of any misdemeanor or felony crime or conducts any illegal activity within the Unit or Subdivision.



The Member shall remain responsible and liable for the payment of all Dues and Assessments, including fines, sanctions, enforcement penalties and/or other charges, and all costs and expenses, including attorney fees, even if they were the result of Lessee's or Lessee's Guest's actions or inactions, and other financial charges levied against the Unit. However, nothing in the Bylaws or these Policies shall limit the Association's right to collect any Dues and Assessments, fines, enforcement penalties and/or other charges, and all costs and expenses including attorney's fees from the Lessee that are directly attributable to Lessee's occupancy of said Lot(s). Further, nothing in this Leasing Policy shall limit a Member's right to collect said Dues and Assessments, fees, fines, enforcement penalties and/or other charges, and all costs and expenses, including attorney's fees, from his/her/its Lessee.

- These payments must be made on a timely basis, regardless of whether or not the Member collects them from the Lessee on a timely basis; and
- It is the Member's responsibility to recover any financial amounts from the Lessee.

If a Member is delinquent in the payment of any Dues and Assessments, fines, enforcement penalties and/or other charges, and all costs and expenses, including attorney's fees, owed to the Association, under the Governing Documents, said Member may not use his/her/its Lot(s) as a Rental Unit until said amounts are paid in full. Further, if during any leasehold period, the Owner becomes delinquent in the payment of any Dues and Assessments, fines, enforcement penalties and/or other charges, and all costs and expenses, including attorney's fees, the Board shall have the right without suit to notify said Lessee and to demand the Lessee pay to the Association from the rent payable to the Member, the amounts necessary to satisfy the delinquent amount owed to the Association. If an Owner fails to comply with or violates this Rental Unit Policy, the Owner shall be fined as set forth in Exhibit A, until the Member remedies said non-compliance or violation. This fine shall constitute a lien and be enforceable as a lien as set forth in the Governing Documents and as specifically set forth in the Bylaws.

### **FINES, ENFORCEMENT AND SANCTIONS**

The purpose of imposing fines and enforcement penalties is to prevent and remedy violations of the Governing Documents, to encourage Members in violation of the Governing Documents to correct such violations as quickly as possible, and to serve all other purposes expressly or impliedly provided in the Governing Documents. The Bylaws sets forth the Association's fines and enforcement mechanisms.

The Board may hereafter adopt established fines for specific violations of the Governing Documents and these Policies and may also establish fines for individual violations of the Governing Documents and these Policies in accordance with the fine and enforcement mechanisms set forth in the Bylaws. Said fines, enforcement steps, and sanctions shall be reasonable in nature and intended to abate and induce compliance, and to avoid future violations.

**EXHIBIT "A"**

**FINES/FEES SCHEDULE**

**To Bylaws, and Rules, Regulations, Policies & Procedures  
Of  
Elk Lake Property Owners Association, Inc.**

|                                                                 |                                                          |                                                                                                                         |
|-----------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b><i>Annual Dues</i></b>                                       | <b><i>By-Laws §36 (a)</i></b>                            | <b><i>\$2,500</i></b>                                                                                                   |
| <b><i>Membership Late Fee</i></b>                               | <b><i>By-Laws §36 (a)</i></b>                            | <b><i>\$25 per Month</i></b>                                                                                            |
| <b><i>Membership Fee</i></b>                                    | <b><i>By-Laws §36 (c)</i></b>                            | <b><i>\$3,500</i></b>                                                                                                   |
| <b><i>Rental Unit Fee</i></b>                                   | <b><i>By-Laws §36 (d)</i></b>                            | <b><i>\$2,500</i></b>                                                                                                   |
| <b><i>Each Initial Offense</i></b>                              | <b><i>Noxious or Offensive<br/>Trade or Activity</i></b> | <b><i>\$100</i></b>                                                                                                     |
| <b><i>Continued per Day<br/>Occurrence</i></b>                  | <b><i>Noxious or Offensive<br/>Trade or Activity</i></b> | <b><i>\$50</i></b>                                                                                                      |
| <b><i>Rental Unit Fine</i></b>                                  | <b><i>Rental Unit Rule</i></b>                           | <b><i>\$200 per month until<br/>Rental Unit Fee is paid in<br/>full (Fine is separate<br/>from Rental Unit Fee)</i></b> |
| <b><i>Each Initial Offense</i></b>                              | <b><i>Maintenance<br/>Responsibilities</i></b>           | <b><i>\$10 through \$500 per<br/>Offense</i></b>                                                                        |
| <b><i>Continued per Day<br/>Occurrence</i></b>                  | <b><i>Maintenance<br/>Responsibilities</i></b>           | <b><i>\$50</i></b>                                                                                                      |
| <b><i>Violation of Multi-<br/>Home Wavier<br/>Agreement</i></b> | <b><i>ELPOA By-Laws<br/>Article III, Section 8</i></b>   | <b><i>\$1000 per Offense</i></b>                                                                                        |

# Exhibit "B"

## **Owen County Ordinance No. 67 Ordinance Relating to Nuisances**

WHEREAS, it is the duty and desire of the Owen Fiscal Court to protect its citizens from conditions which endanger life, limb or property in the vicinity by interfering with the ordinary comforts of human existence.

NOW THEREFORE BE IT ORDAINED BY THE FISCAL COURT OF OWEN COUNTY, KENTUCKY, meeting in regular session on January 14, 2003, having the first reading and on February 11, 2003 having the second reading:

Ordinance No. 67 is hereby amended and replaced as follows:

### SECTION ONE

- a. It shall be unlawful for the owner, occupant or person having control or management of any land within Owen County, including within any private resort, to permit a public nuisance to develop thereon. The following conditions are declared to be a public nuisance.
  - I. The excessive growth of weeds or grass or the accumulation of rubbish, filth, refuse, trash, garbage or any other waste material which endangers the public health, welfare, or safety or materially interferes with the peaceful enjoyment by the owners or occupants of adjacent property because of the danger that it will catch or communicate fire, attract and propagate vermin, rodents or insects, or blow rubbish into any street, sidewalk, or property of another;
  - II. Permitting conditions to exit in a structure which are dangerous or injurious to the health or safety of occupants of the structure, the occupants of neighboring structures, or other residents of Owen County;
  - III. Permitting dangerous trees or other objects adjoining all public roads and private resort roads, including a stack of objects, to stand in such condition that it is potentially dangerous or injurious to the health or safety of persons or property upon the roads adjacent thereto, by falling thereon, including the falling of parts thereof;
  - IV. The maintenance of any open, uncovered, or insecurely covered cistern, cellar, well, pit, excavation, or vault situated upon private premises in any open or unfenced lot or place;
  - V. The operation of any automobile, vehicle, machinery, or material recycling establishment or place of business in violation of KRS §§ 177.905 et seq.;
  - VI. The storage within two hundred (200) feet of a public roadway of (i) motor vehicles in an inoperative condition, (ii) motor vehicles unfit for further use, or (iii) motor vehicle parts or scrap metal, except on premises authorized by the Commonwealth of Kentucky for such purposes;
  - VII. The storage or maintenance of mobile homes which are abandoned and/or unoccupied, or are not connected to a legal sewage disposal facilities. There shall be presumption that a mobile home is abandoned and/or unoccupied if it is unoccupied for a period of thirty (30) days or more.
- b. There shall be a presumption that a motor vehicle is disabled and/or in an inoperative condition if it is not moved for a period of thirty (30) days or more, provided, however, that this ordinance shall not apply to vehicles that are completely enclosed within a garage or other building, are behind a

solid fence of one color and same material which completely obstructs the view, or are otherwise out of sight of such public roadway. The fact that a motor vehicle may have the tags, licenses, and/or insurance necessary for operation shall be considered irrelevant in determining whether a motor vehicle is disabled, in an inoperative condition, or otherwise unfit for further use; however, the absence of such tags, licenses, and/or insurance shall be considered a material fact in such determination.

- c. Farm vehicles other than farm trucks shall not be considered "motor vehicles" for purpose of this ordinance. Boats and other marine vehicles, whether or not motor-powered, shall be considered "motor vehicles" for purposes of this ordinance.
- d. "Scrap metal" is defined as pieces of or parts of steel, iron, tin, zinc, copper, aluminum, or any alloy thereof, whether covered with porcelain or any other materials whether intact or in parts which has served its usefulness in its original form and can no longer be used for its originally intended purposes.

## SECTION TWO

For the purpose of this chapter, it shall not be essential that the nuisance be created or contributed to by the owner, occupant, or person having control or management of the premises, but merely that the nuisance be created or contributed to by licensees, invitees, guests or other persons for whose conduct the owner operator is not responsible or by the exercise of reasonable care ought to have become aware of.

## SECTION THREE

It shall be the duty of any law enforcement official to serve or cause to be served a notice upon the owner or occupant of any premises on which there is kept or maintained any nuisance in violation of the provisions of this chapter and to demand with a written notice that the violation be corrected within ten days. If the responsible party fails to abate the nuisance within the allotted ten day period, the County may enter the property and abate the nuisance and/or file a criminal charge in District Court for the violation.

## SECTION FOUR

- a. Owen County shall have a lien against the property for the reasonable value of the labor and materials used in remedying the situation. The affidavit of the responsible officer shall constitute prima facie evidence of the amount of the lien and the regularity of the proceedings pursuant to this ordinance and shall be recorded in the office of the county clerk. The lien shall be notice to all persons from the time of its recording and shall bear interest thereafter until paid. The lien created shall take precedence over all other subsequent liens, except state, county, school board, and city taxes, and may be enforced by judicial proceedings.
- b. Additionally, the owner of a property upon which a lien has been attached pursuant to this section shall be personally liable for the amount of the lien, including all interest, civil penalties, and other charges and Owen County may bring a civil action against the owner and shall have the same remedies as provided for the recovery of a debt owed.

- c. This section shall not apply to an owner, occupant, or person having control or management of land located in an unincorporated area of Owen County if the owner, occupant, or person is not the generator of the rubbish or is not dumping or knowingly allowing the dumping of the rubbish and has made reasonable efforts to prevent the dumping of rubbish by other persons onto the property.

#### SECTION FIVE

Any person who violates any provision of this chapter shall be fined not less than \$10.00 and not more than \$500.00 for each offense, and each day's continued violation shall constitute a separate offense.

#### SECTION SIX

If any provision or section of this ordinance or the enforcement of any such provision or section is held to be invalid or unenforceable by a court or competent jurisdiction, such invalidity or unenforceability shall not affect or render invalid or enforceable any other provision of this ordinance.

First reading given by the Owen County Fiscal Court this 14<sup>th</sup> day of January, 2003.

Second reading, with amendments, given and passed by the Owen County Fiscal Court. This ordinance shall become effective upon passage and publication, this 11<sup>th</sup> day of February, 2003.

**William C. O'Bannon**

County Judge / Executive

ATTEST:

**Mary Kay Duncan**